

**Minutes of the Carlisle Board of Health  
April 24, 2012**

Present: Board members Mark Caddell (Vice Chairman), Bill Risso, Cathy Galligan, Donna Margolies  
Absent: Jeff Brem. Also present: Roberta Lyman (Administrative Assistant), Priscilla Stevens (Mosquito), Robert Donnelly

The meeting was called to order by Vice Chairman Caddell at 7:00 p.m.

**BILLS** – It was moved (Risso) and seconded (Galligan) to approve the bills (only salaries) as presented. Motion passed 4-0-0 (Brem absent).

**ADMINISTRATIVE REPORTS** – Lyman presented the administrative report that Fantasia had prepared. Topics covered were:

- The upcoming ServSafe course on May 22<sup>nd</sup> and 23<sup>rd</sup>
- The reappointment of Larry Sorli and Deb Toher as Animal Inspectors
- The upcoming voluntary well testing program to be administrated by Nashoba Analytical on 5/31/12, 6/1/12 and 6/2/12. Lyman reported we would have bottles available at Town Hall for self-sampling. The Board wanted to be sure instructions would be available also. The center wells are to be tested by Jammallo & Cushing as part of the reinstated Daisy hazardous waste clean-up (at site where Ferns is currently operating)
- PHIT (Public Health Initiatives Together) will have a meeting with a social worker from the Bedford VA Hospital hosted by Carlisle on May 2, 2012
- The Library's minutes on the septic system update were not ready (more discussion below)
- The CHNA (Community Health Neighborhood Networks) mini-grant will be used on Lyme disease, working with the Library, Recreation Commission, Conservation Commission, Council on Aging and the Carlisle Public School
- An ad for the Lyme Disease Subcommittee will be running in the Mosquito

**INVENTORY MANAGEMENT SYSTEM** – Before the Board of Health applicant Donnelly arrived, the Board discussed what message they should give him. Galligan suggested a minimum wage be set since a contract was not available. He could be hired at a rate to be determined, with no less than a set amount. Caddell felt there was no advantage to set up any expectation about the wage. The grant timing meant the work must be completed by the end of June. Lyman said Fantasia was looking for a general approval of hiring by the Board. She could set a reasonable rate based on other towns and the hours needed.

It was moved (Caddell) and seconded to authorize Fantasia to set a reasonable rate and number of hours to complete an inventory management project to be completed by the end of June. Motion passed unanimously.

**DISCUSSION ITEMS**

**36 Log Hill Road status report** – Past communications from March 2010 addressed to the tenants at 36 Log Hill Rd. and to the owner in March 2012 to get the septic system repaired at 36 Log Hill Rd. failed. On March 27, 2012 Linda wrote Mr. Riddick, the owner of 36 Log Hill Road, requesting an update. Mr. Riddick replied on April 23, 2012 that he had requested four times that a Title V be completed, but the company had not done it. He had contacted a design firm about plans for a replacement system. Caddell felt that action was being taken. Galligan questioned whether the owner had dragged this on too long and suggested considering a time limit for the installation as a means of getting resolution or preventing the use of the failed system. Caddell wants Mr. Riddick to come to every meeting with an update. He could work with the Conservation Commission in a parallel time period. The Board requested that Fantasia send a certified letter to Mr. Riddick with the Board expectations and the dates of the next meetings. The Board should try to accommodate specific time requests on the agenda to help him attend if Mr. Riddick called ahead.

Discussion items were discontinued at this point because Mr. Donnelly had arrived at his appointed time to discuss his desire to work on the **Inventory Management System**. He introduced himself to the Board members. Galligan explained the challenge of setting a specific hourly rate and hours and went over the nature of the expected work. She asked if he had any problems with the loose arrangement at this time. Mr. Donnelly said he was looking for a summer job he would enjoy. Caddell said it would be part-time. Mr. Donnelly said he was able to be flexible and did not have any questions. The Board accepted Mr. Donnelly for this job and said Fantasia would be calling him about the upcoming briefing meeting.

## **DISCUSSION ITEMS CONTINUED**

**Report on the Finance Committee Warrant Hearing** – There was a meeting with the Finance Committee on 4/23/12 that was attended by Risso and Brem at 7:15 pm and Fantasia, Margolies and Galligan at 7:20, but the meeting posted for 7:30 pm had already begun. Brem explained the Board's position on the town septic loan program to the Finance Committee. While the Finance Committee seemed open to the input, when they left, Board members were unsure how they would vote. Galligan asked who would speak for the Board at Town Meeting. Risso agreed to do this. Galligan volunteered to help him prepare the Board's position.

**Gleason Library Report** – Caddell read the Gleason Library memo from Angela Mollet dated 4/23/12. Mosquito reporter Stevens, a library trustee, elaborated on the latest developments of fixing two blockages in the septic line. She said the Library expected to pump weekly, but Risso advised against this because it could trigger a Title V failure. Galligan said the library should reconsider weekly pumping lest they inadvertently limit their options for a modest repair should that be feasible. Problems at the library included a missing tee baffle and two plugged pipe incidents. Risso said money would be wasted if the pumping was just because of the plugs. Risso reiterated a few quick fixes (discussed at the last BOH meeting) to the library including just installing new tees. The Conservation Commission has ordered no more digging. Stevens did not know if the library had tried the recommended less invasive fixes. The BOH requested that a library representative appear at the next Board of Health meeting and Stevens agreed. The use of a pipe as a "place holder" was discussed. A future connection to the school's wastewater treatment system would be a project taking a couple of years. The library is hoping it can get by for the interim.

**Banta Davis Housing Task Force/DEP letter** – Stamski and McNary had sent the DEP office a letter on April 5, 2012 regarding the Banta Davis Housing Study. Risso and Caddell commented on the flow rates cited and questioned whether the capacity truly allowed for the housing when safe operating allowances were factored in. Elderly housing connection was not included in the flow estimates. Galligan wanted to be sure capacity was considered for town buildings that might need future sewage options. This was an informational only letter, not a planning/policy memo.

**964 Bedford Road** – Bobby explained briefly the background of copies of letters from Dr. Morey, Mr. Luther, and the Zoning Board of Appeals (ZBA). The Board of Health had given its approval of Mr. Morey's property being reactivated as a veterinarian hospital, but abutters wrote disagreement letters to the ZBA. The issue arose about whether 964 Bedford Rd., owned by Mr. Campagna, had horses on his property requiring a special permit. The Board of Health was not involved with this issue; The Board had inspected the barns and given Mr. Campagna the routine animal license in the fall.

## **NEW BUSINESS**

**Clean Harbors Authorization** – A signature was needed for the contract with Clean Harbors for the upcoming Hazardous Waste Collection Day.

It was moved (Risso) and seconded to authorize Caddell as acting Chairman to sign the contract for the environmental services clean up on Saturday. The motion passed unanimously.

**Meeting Schedule** – Meeting dates were set for May 15, June 5, June 19, July 10, July 24 and August 14. The Library and Mr. Ridick should be on the agenda for May 15<sup>th</sup>. Lyman said we would include all Board meeting dates in the letter being sent Mr. Ridick.

**Hazardous Waste Collection Day Staffing** – Lyman and Risso will work on the Hazardous Waste Collection Day. It was suggested that Fantasia see if Sarma would also like to attend.

**The League of Women Voters “Meet the Candidates” meeting** on April 22nd – Margolies and Sarma did a nice job in their presentations.

**Mark Caddell** – Caddell was attending his last meeting for his term on the Board. He thanked his fellow Board members and said it was great working with them. He felt honored and privileged to be able to work with such capable members and said the Town was lucky to have them. The Board thanked Caddell for his service.

The meeting voted to adjourn at 8:10 pm.

Respectfully submitted,

Roberta Lyman, Administrative Assistant